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**March 28, 2015**

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# **2015 PLAN OF ORGANIZATION CARTERET COUNTY REPUBLICAN PARTY**

## **ARTICLE I - MEMBERSHIP**

### **MEMBERS**

All citizens of Carteret County, North Carolina who are registered Republicans are Members of the Carteret County Republican Party of North Carolina and shall have the right to participate in the official affairs of the Carteret County Republican Party in accordance with these rules.

### **REFERENCES**

All reference herein to delegates, alternates, officers and members shall in all cases, mean persons identified and registered with the Carteret County Republican Party in the precinct of their residence.

### **RESIDENCY REQUIREMENT**

Any person running for an office in the Carteret County Republican Party or any precinct therein shall be a resident of the jurisdiction in which he/she seeks office.

## **ARTICLE II - PRECINCT ORGANIZATION**

### **CALL TO ANNUAL PRECINCT MEETING**

Every year, the Carteret County Republican Party Chairman shall call precinct meetings to be held during the month of February or March, after giving no less than 15 days written notice to each precinct chairman and by notice in a newspaper of general circulation within the County as provided for in this Plan or Organization.

The precinct chairman shall be informed as to the number of registered Republicans entitled to cast votes at the county convention as delegates, in accordance with this Plan or Organization and subsequent statistics relating to the number of delegates and alternates from the respective precinct.

Failure of the County Chairman to act in compliance with the provision here in, gives reason for any member of the County Executive Committee to call said precinct meeting(s) by notice in a newspaper of general circulation within the County as provided in this Plan of Organization.

## **ELECTION OF PRECINCT OFFICERS AND COMMITTEE MEMBERS**

At odd-year precinct meetings, at which a quorum is present, attendees shall elect a Precinct Committee consisting of a Chairman, Vice-Chairman, Secretary and as many Members-at-Large as deemed necessary to conduct the business of the precinct. Members of the Precinct Committee shall hold their offices for two years or until their successors are chosen.

## **DUTIES OF PRECINCT OFFICERS AND COMMITTEE MEMBERS**

The precinct chairman shall be responsible for presiding over called precinct meetings and serving on the County Executive Committee as a representative from the respective precinct, subject to provisions of the Plan of Organization relating to membership on the County Executive Committee. With the advice and consent of the Precinct Committee, the precinct chairman shall have general supervision of the affairs of the Party within the precinct and shall perform such other duties as may be prescribed by the Precinct Committee or the County Executive Committee.

The precinct vice-chairman shall be responsible for serving on the County Executive Committee as a representative from the respective precinct, subject to provisions of the Plan of Organization relating to membership on the County Executive Committee. He/she shall function as Precinct Chairman in the absence of the Chairman.

The precinct secretary shall be responsible for recording minutes from all precinct meetings and making those available upon request of any Republican registered in Carteret County. He/she shall maintain a list of registered Republican voters and workers within the Precinct, unless otherwise provided by the County Executive Committee.

The Chairman and Secretary of each precinct shall certify the election of officers, delegates and alternates to the County Convention, on forms stipulated by the State Party and furnished by the County Chairman. These forms shall be given to the County Party Secretary at conclusion of the precinct election.

The Precinct Committee shall cooperate with the County Executive Committee in all elections and Party activities, provide the County Chairman with a list of Party members within the Precinct suitable for appointment as Election Officials, and promote the objectives of the Party within the precinct.

## **VACANCIES AND REMOVALS OF PRECINCT OFFICERS AND/OR COMMITTEE MEMBERS**

Vacancy due to death, resignation, discontinuance of residency within the Precinct or removal of any officer, or member of the precinct committee, or for any other reason, shall be filled by the remaining members of the precinct committee.

The procedure for removal of any Member or Officer is defined in this Plan of Organization. Such removal may be appealed to the County Executive Committee within 20 days and their decision shall be final.

## **ELECTION OF COUNTY CONVENTION DELEGATES AND ALTERNATES**

The Annual Precinct Meetings shall elect one delegate and one alternate to the County Convention. They shall also elect one additional delegate and alternate for each 100 registered Republican voters, or major fraction thereof, in the precinct as of January 31. The January 31, registration requirement shall not apply to residents who have moved into the precinct within 30 days of the precinct meeting.

The Chairman and Secretary of each precinct shall certify the election of officers, delegates and alternates to the County Convention, on forms stipulated by the State Party and furnished by the County Chairman.

Completed forms from the Annual Precinct Meeting shall be in the hands of the County Party Secretary by the deadline set by the County Chairman, which shall be at least two days prior to the Credentials Committee meeting; provided, however, that when the precinct meetings and the County Convention are held on the same day, the completed credentials shall be in the hands of the County Party Secretary at the time set by the County Chairman on that day.

No delegate or alternate shall be added to the Credentials List following the adjournment of the Annual Precinct Meeting.

This list of delegate and alternates shall be made immediately available to any Republican candidate, at that candidate's reasonable expense, after the County Chairman receives a *Confidentiality and Use Agreement*, signed by the candidate, stating the list will be used only for Republican activities related to the candidate's run for office.

## **PRECINCTS FAILING TO ELECT OFFICERS AT ANNUAL MEETING**

In the event a precinct fails to properly organize or the precinct chairman fails to act, the County Chairman shall appoint a temporary precinct chairman who shall serve for a period not to exceed 60 days, during which time a County Executive Committee Meeting shall be called and a new precinct chairman shall be elected by the County Executive Committee.

## **ANNUAL MEETING CANCELLATION DUE TO UNFORESEEN CIRCUMSTANCES**

When circumstances beyond the control of the County Party prevent access to or the feasibility of an Annual Precinct Meeting (including but not limited to inclement weather conditions), it shall be the responsibility of the County Chairman to consult with the County Vice-Chairman, County Secretary and County Treasurer and make a decision on the cancellation and rescheduling of said Annual Precinct Meetings in the most timely manner possible.

All efforts should be made by the County Chairman to notify local news outlets of said cancellation and rescheduling information. Notice of cancellation and rescheduling shall be given to Republican State Headquarters within twenty-four (24) hours or the next business day.

## **OTHER PRECINCT MEETINGS**

Other meetings of the precinct general membership may be held at such time as shall be designated by the chairman of the Precinct Committee after giving five days' notice of such meeting in a newspaper of general circulation within the County, or by such other method of notification as may be specified in the Carteret County Republican Party Plan of Organization; or upon similar call by one-third of the members of the Precinct Committee, or 10 members of the general precinct membership.

## **ARTICLE III - COUNTY PARTY ORGANIZATION**

### **THE COUNTY EXECUTIVE COMMITTEE**

#### ***Membership***

The Carteret County Executive Committee shall consist of the following:

- Chairman
- First Vice-Chairman
- Second Vice-Chairman
- Secretary
- Treasurer
- Assistant Treasurer
- Immediate Past Chairman
- Presidents of Carteret County Republican Affiliated Clubs
- County residents who hold partisan elective public office
- Precinct Chairmen
- Precinct Vice-Chairman
- Chairmen of all standing committees
- County Party Finance Chairman
- At-large members elected at the County Convention.

#### ***Powers and Duties***

The Carteret County Executive Committee shall cooperate with the District and State Committees in all elections and Party activities; shall encourage qualified candidates for office within the County; shall adopt a budget; shall recommend nominees to the State Chairman for appointments for County Board of Election; and shall have active management of Party affairs within the County.

It shall approve a Finance Committee and an Auditing Committee of not less than three members each and may approve such other committees as may be deemed necessary. The County Chairman and Vice-Chairman shall be ex-officio members of all committees doing business on behalf of the Carteret County Republican Party

#### ***Meetings***

The Carteret County Executive Committee shall meet at least twice a year by call of the County Chairman, or by call of 1/3 of the members of the executive committee.

The Chairman -- with approval of the executive committee members – may establish a standard date/day for on-going regular meetings of the committee. Notice of an upcoming regular meeting may be sent to all members by e-mail as a reminder. Notice of a special meeting must be sent by e-mail at least 10 days in advance of the scheduled meeting date. A quorum for the transaction of all business shall be no less than 25% of the full Carteret County Executive Committee membership.

### ***Duties of Officers***

The Chairman of the Carteret County Executive Committee, with the advice and consent of the County Executive Committee, shall have general supervision of the affairs of the Party within the County. The Chairman shall issue the call for Precinct Meetings, the County Convention, and Executive Committee Meetings, and the Chairman shall preside at all the Meetings of the County Executive Committee. The Chairman shall appoint a Finance Chairman, Auditing Committee (subject to the advice and consent of the County Executive Committee) and any other committees the Chairman deems necessary to conduct the business of the County Executive Committee. The Chairman shall further appoint a Temporary Chairman of the County Convention, who may be himself. The Chairman shall make periodic reports on the status of the Party within his County to the District Chairman. The Chairman shall be responsible for the creation and maintenance of a Republican organization in every Precinct within his County. The Chairman shall obtain and preserve a list of all registered Republicans within the County and shall perform such other duties as may be prescribed by the County, District, or State Committees; the County Chairman shall be an "Ex-officio", non-voting Member of all Committees unless otherwise designated in the Carteret County Republican Party Plan of Organization.

The First Vice-Chairman shall function as Chairman in the absence of the Chairman and shall have such other duties as may be prescribed by the County Executive Committee. The First Vice-Chairman shall be an "Ex-officio", non-voting Member of all Committees unless otherwise designated.

The 2nd Vice-Chairman shall be the chief assistant to the 1st Vice-Chairman. In the absence of the 1st Vice-Chairman he/she shall act as the 1st Vice-Chairman. If the County Chairman and the 1st Vice-Chairman are absent he shall act as the County Chairman. The 2nd Vice Chairman shall have such other duties as directed by the County Executive Committee and/or the Chairman. The 2nd Vice-Chairman shall be an "Ex-officio", non-voting member of all County Committees unless otherwise designated.

The Secretary shall keep all executive committee meeting minutes and attendance records. He/she shall maintain a roster of all precinct officers and other executive committee members. Such records shall be available (including all credentials lists) upon request to any Carteret County registered Republican. Credentials lists will be provided after the Chairman has secured a *Confidentiality and Use Agreement*, signed by the person requesting the information. The Secretary shall furnish up-to-date lists of all precinct chairmen to the Third Congressional District Chairman and to NCGOP Headquarters on an on-going basis. The Treasurer shall receive and

disburse all funds for Party expenditures pursuant to authority duly given by the executive committee; shall make a financial report at all executive committee meetings; and shall fulfill all financial reports and obligations required under state and federal election laws.

The Assistant Treasurer shall function as Treasurer in the absence of the Treasurer.

### ***Vacancies and Removals of Committee Members***

Vacancy due to death, resignation, discontinuance of residency within the County, or removal of any officer or member of the County Executive Committee shall be filled by members of the Executive Committee as provided in the Carteret County Republican Party Plan of Organization. The vote for removal will be conducted by secret ballot.

The procedure for removal of any member or officer is defined in this Plan of Organization. Such removal may be appealed to the State Central Committee within 20 days and their decision shall be final.

Any member of a committee organized under this plan may be removed by a 2/3 vote of the respective committee after being furnished with notice of the charges against him, signed by the lesser of 50 Members or one-third of the members of the respective committee.

### ***Allowable Reasons for Removal***

Removal by a vote of the executive committee shall be confined to gross inefficiency, party disloyalty (as defined herein), excessive absences from Executive Committee meetings, conviction of a felony, or failure to comply with the county, district, or state party plans of organization.

### ***Excessive Absences***

Any Executive Committee member who has three consecutive unexcused absences from Executive Committee meetings shall be automatically resigned from the Executive Committee. The resulting vacancy created shall be filled in accordance with this Plan of Organization. With reference to this paragraph, an excused absence is defined as an absence that is anticipated and/or announced and documented by letter (or e-mail) received by the Party Secretary prior to the meeting that will be missed.

### ***Party Disloyalty***

For the purposes of this Plan of Organization, "Party Disloyalty" shall be defined as actively supporting a candidate of another Party, or an independent candidate who is running in opposition to a candidate of the Republican Party or a Republican executive committee endorsed non-partisan candidate.

### ***Conviction of a Felony***

Upon the event of a conviction of a felony (as defined below) the committee member convicted of said felony shall be compelled to immediately inform the chairman of such

committee in writing. Automatically upon a member's conviction of a felony, his/her seat shall be declared vacant. The failure of a member to so notify the chairman in writing shall not delay, prevent or restrict the expulsion of such member from said committee in accordance with this Plan of Organization. For the purposes hereof, a "conviction" shall be defined as the conviction of or the entering of a guilty plea, an Alford plea, or a plea of no contest to a felony.

Any current or former officer or member of a precinct committee, county executive committee, district committee, state executive committee or state central committee who, for any reason, is removed or resigned from said position shall forfeit all rights and privileges in any way connected with that position.

## **COUNTY FINANCE AND AUDITING COMMITTEES**

### ***Finance Committee***

The Carteret County Republican Executive Committee Finance Committee shall be composed of the appointed Finance Chairman, the Executive Committee officers (excepting the Secretary), and not less than three persons appointed by the County Chairman and approved by vote of the Executive Committee. This body shall cooperate with the District and State GOP Finance Committees and shall have active management of fund- raising efforts for the Carteret County Republican Party.

### ***Auditing Committee***

The members of the Auditing Committee shall be appointed by the County Chairman and approved by vote of the County Executive Committee. The Auditing Committee, once approved, shall conduct a yearly review of the financial records of the County Party and report such review to the Executive Committee for approval. The review to be conducted shall be of the type and nature which the Auditing Committee, in its discretion, deems appropriate.

## **COUNTY CONVENTION PROCEDURES**

### ***Call to County Convention***

A County Convention shall be called every year by the Chairman of the County Executive Committee, at a suitable location within the county, within the month of March, at least 10 days prior to the scheduled District Convention, and following procedures given in the Carteret County Republican Party Plan of Organization.

If the County Chairman fails, refuses or neglects to call a County Convention as required by this Plan of Organization, it shall become the duty of the First Vice-Chairman to act in this capacity. The First Vice-Chairman shall follow procedures outlined in this Plan of Organization. If the County Chairman or First Vice-Chairman does not call such a meeting, it shall give cause for the Second Vice-Chairman, followed by the Secretary, then by any Member of the County Executive Committee,

with the approval of the Congressional District Chairman, to call such County Convention. In the absence of the Chairman, the First Vice-Chairman, Second Vice-Chairman or Secretary, in order stated shall have the power to appoint the necessary Convention Committees and temporary convention officers at or before convening the Convention

### ***County Convention Credentials Committee***

At or about the time of the Call to convention, the County Chairman, with the advice and consent of the Executive Committee, shall appoint a Credentials Committee consisting of no less than three people who will meet and issue a report on delegates and alternates certified to the said Convention.

Notwithstanding any other part in this Plan of Organization, the delegate and alternate slots allocated under this Plan of Organization to a precinct or county shall be filled first by the election of those duly qualified registered Republicans, eligible to vote, present at such precinct meetings or county convention and desiring to be elected to fill such slots. All duly qualified Republicans registered to vote may be elected by qualified Republicans attending the meeting to fill slots that have not been filled provided residency requirements apply. Only those persons present are eligible for election as delegates or officers.

If precinct meetings are held prior to the County Convention, the Credentials Committee shall issue its report on delegates and alternates at least three days in advance of the convening of the County Convention. When precinct meetings are held prior to the date of the County Convention, all delegates and alternates challenged in the report of the Credentials Committee shall be notified prior to the day of the Convention and allowed to present their case to the Credentials Committee prior to the convening of the Convention.

If the Precinct Meetings and the County Convention are held concurrently on the same day, the Credentials Committee shall issue its report on delegates and alternates certified to the County Convention prior to the transaction of any business at the County Convention. All delegates and alternates challenged in the report of the Credentials Committee shall be notified on that day and allowed to present their case to the Credentials Committee. The delegates and alternates elected at the Precinct Meetings, unless successfully challenged, shall sit as delegates and alternates to the County Convention.

No member of the Credentials Committee created by this plan shall be eligible for election to an office or at-large position on the Executive Committee at the convention for which the Credentials Committee has the responsibility of certifying delegates. Nor shall a Credentials Committee member publicly support anyone for an office to be elected by said convention except when voting in convention. Members of the Credentials Committees shall strive to maintain the integrity of the convention and the Committee by conducting the business of the Committee with impartiality and strict neutrality.

Notwithstanding any other provisions of this Plan of Organization, challenges to

delegates and alternates must be made in their capacity as individual delegates and alternates. The successful challenges of individuals in their capacity as delegates and alternates shall not affect the seating of other delegates and alternates in the same precinct.

### ***Convention Action***

Each year, the County Convention shall adopt or amend a written Carteret County Republican Party Plan of Organization not inconsistent with the State Plan of Organization, a current copy of which shall be on file at County Headquarters and at State Headquarters. If the County Convention fails to adopt a written Carteret County Republican Party Plan of Organization, the previously adopted Carteret County Republican Party Plan of Organization shall remain in effect, to the extent not inconsistent with the State Plan of Organization. Failure of a County Republican Party to submit a County Plan to the NCGOP State Headquarters within 30 days of its adoption or amending shall constitute agreement by the County Party to adopt the State Plan of Organization for that county.

In the event that it is determined that the Carteret County Republican Party Plan of Organization is not consistent with the North Carolina Republican Party Plan of Organization, the Carteret County Executive Committee must bring the Carteret County Republican Party Plan of Organization into compliance with the State party Plan of Organization at the next meeting of the Carteret County Executive Committee.

### ***Non-Partisan Candidates and Office Holders***

No County, Congressional District or State Committee of the North Carolina Republican Party shall offer an opportunity for a candidate for (or current office holder of) a “non-partisan office” who is *not* a registered Republican, to address a Republican Convention or other function sponsored by the North Carolina Republican Party or any of its subdivisions.

### ***County Convention Voting Procedures and Elections***

No Precinct shall cast more votes than it has duly elected delegates on the floor at the County Convention.

No person shall be seated as a delegate at the County (District or State) Convention unless such person shall have been duly elected a delegate or alternate at the appropriate precinct meeting or County Convention. The registered Republican or Republicans present at a county convention from an unorganized precinct shall have the right to vote one vote per precinct, prorated among those present from that precinct. No delegate, alternate, or any other member of a Convention shall cast any vote by proxy.

In every odd-numbered year the County Convention shall elect Party officers consisting of a chairman, first vice-chairman, second vice-chairman, secretary, treasurer, and assistant treasurer. These officers must be registered Republicans as of January 31, of that year and shall serve for a term of two years or until their successors are elected.

In every odd-numbered year, the County Convention shall elect at-large members to the County Executive Committee. All terms of Executive Committee membership shall be for two-years from the date of the close of the Convention at which this Plan of Organization is adopted.

Persons elected as at-large members between odd-numbered year conventions shall serve until the next odd-numbered year convention. In order to be eligible for election to the Executive Committee between odd numbered year conventions, individuals must be present at an Executive Committee meeting where their name will be brought before the membership for consideration. At the following meeting of the Executive Committee, a vote may be taken on the candidate, providing the individual is present for the meeting. The vote will be conducted by secret ballot.

The County Convention shall elect one delegate and one alternate to congressional district and state conventions, plus one additional delegate and alternate for every 250 Republicans, or major fraction thereof, registered in the County as of January 31, of that year.

The Convention shall further elect one delegate and alternate for each Republican elected to the state legislature and to public office on the state or national level from said County in the last election held for that office.

With respect to the District Convention, the additional one delegate and one alternate shall only be elected to the District Convention being held in the District in which said Republican elected to the state legislature and to public office on the state or national level actually lives.

### ***Convention Fee***

For each person who is elected at the County Convention to be either a delegate or an alternate to the State Convention, the County shall forward to the State Party a fee set by the State Central Committee to defray the costs of mailing Convention materials to such elected delegates and alternates. The County Party may recover this fee from the delegates and alternates following their election.

### ***Certification of County Officers; Delegates and Alternates to District and State Conventions***

The sitting Chairman and Secretary of the County Executive Committee shall certify the election of new officers, Executive Committee members, precinct chairs, and delegates and alternates to the district and state conventions, on forms furnished by the state party. Completed credentials documents shall be in the hands of (or in the email box of) the congressional district secretary and the State Headquarters no later than 10 days following the County Convention. The postmark date will be used to determine compliance for mailed credentials.

No delegates or alternates shall be added to the credentials list following the adjournment of the County Convention. Copies of all newspaper notices, in addition to a list of county and precinct officers, shall be submitted to the NC Republican Party and all applicable Congressional District Committees along with delegate credentials.

## **ARTICLE IV - GENERAL ADMINISTRATIVE PROCEDURE**

### **OFFICIAL RECORDS**

Minutes shall be kept by all Committees and Conventions of official actions taken, and a copy shall be filed with the Chairman of the appropriate Committee or Convention (and with Republican State Headquarters when applicable).

### **FINANCIAL ACCOUNTS**

#### ***Records***

The Chairman, Treasurer, and Finance Chairman of the County, District and State Committees shall keep faithful and accurate records of any and all monies received by them for the use of the said Committees and shall make faithful and accurate reports thereof when so requested.

#### ***Loans***

No officer, staff or member of the Party shall cause the Party to undertake a loan without the prior approval of the State Central Committee.

### **APPOINTMENTS**

#### ***Notification of Vacancies***

It shall be the duty of the State Chairman to transmit notice of known vacancies on a county, district or state level to those persons having jurisdiction over such appointments.

#### ***Filling Vacancies***

When a vacancy occurs in a governmental office for which a Party recommendation is called, the vacancy shall be filled in accordance with the laws of the State of North Carolina and the terms of this plan. The recommendation shall be provided by the committee having jurisdiction over the respective county or district which is subject of the vacancy.

In multi-county offices or state legislative offices, the responsibility for calling the meeting to address filling the vacancy rests with the State Chairman. The State Chairman may delegate this authority to the appropriate district or county chairman or the Congressional District Chairman if the county or congressional district encompasses the entire district or county in which the vacancy occurs.

Unless otherwise provided by law, notice to committee members of the time, date, location and purpose of the meeting at which a recommendation for filling the vacancy will be considered, must be made by certified US mail to the last known address of the committee member. Notice must be mailed at least ten (10) days prior to the date of the meeting, unless good cause exists for shortening the time period. In no case may the meeting be scheduled for a date and time less than five (5) days after the mailing of the notice to committee members.

In those cases where the State Chairman or, by appointment, the county, district, or Congressional District Chairman calls the meeting, the State Chairman shall designate the person to chair the meeting. The vote shall be conducted by secret ballot.

Should any cause or provision found in this section be deemed inconsistent with the laws of the State of North Carolina, those laws shall govern as to the particular clause or provision and the remainder of this section shall apply.

### **REFRAIN FROM UTILIZING POWERS OF OFFICE IN REPUBLICAN PRIMARY**

Each officer and each member of the Carteret County Executive Committee shall refrain from utilizing the powers and dignity of his or her office or position in any Republican primary for public office at any level.

### **PARTY OFFICERS AS CANDIDATES**

In the event that the chairman or vice chairman of any county, district, or State Party, shall announce his intentions to run for public office or files a notice of candidacy with the Board of Elections, that person shall be deemed to have resigned his office within the Party, effective seven days after the close of filing, and the then-existing vacancy shall be filled as provided for herein. In those cases where the Party office held by said person is at the county level, the Party official may petition the County Executive Committee for exemption from this provision and the County Executive Committee may, for good cause shown, grant such an exemption with a two-thirds affirmative vote. This exemption shall be deemed void if any other Republican files with the Board of Elections for the same public office within that election cycle.

### **ENDORSEMENTS IN NON-PARTISAN ELECTIONS**

In non-partisan elections, county executive committees shall have exclusive authority to endorse registered Republicans running in that county.

In non-partisan, statewide judicial elections, the NCGOP State Executive Committee shall have the exclusive authority to endorse registered Republicans. Political subdivisions (i.e., county executive committees, congressional district executive committees) shall not issue endorsements of non-partisan, statewide judicial candidates inconsistent with the State Executive Committee endorsements.

### **NOTICE**

“Written Notice” as used in this plan shall mean notice sent through the United States Postal service (USPS) first class mail, or by e-mail when a member’s e-mail is listed on the official roster of the Carteret County Executive Committee as presented to the State as part of convention follow-up documents, or amendments to convention documents.

Individuals entitled to receive written notice under the plan may elect to receive notification by other means in lieu of written notice. This may be requested via written notice to the secretary of the entity required to give written notice; however, this waiver is revocable at any time by sending written notice of the revocation to the secretary.

### **PARTICIPATION BY ELECTRONIC CONFERENCE CALL**

The Chairman of any committee organized under the Plan may permit any one (1) or more members of such committee to participate in a meeting of such committee by means of a telephone or other electronic conference call that allows all persons participating in the meeting to simultaneously hear each other during the meeting, and such participation in a meeting shall be deemed present in person at such meeting.

### **ACTION WITHOUT MEETING**

Action required or permitted to be taken at a meeting of any committee organized under this Plan may be taken without a meeting by *unanimous* written consent of all members of such committee. The action must be evidenced by one or more written consents signed by each member of such committee before or after such action, describing the action taken, and included in the minutes or filed with the committee's records. Action so taken is effective when the last member of such committee signs such consent, unless the consent specifies a different effective date. Such consent has the effect of a meeting vote and may be described as such in any document.

## **ARTICLE V- AMENDMENTS, APPLICABILITY, EFFECTIVENESS OF THIS PLAN**

### **AMENDMENTS TO PLAN OF ORGANIZATION**

This Plan of Organization may be amended, changed, or totally re-written, not inconsistent with the State GOP Party Plan of Organization, by 2/3 vote of the members present and voting at any County Convention or regularly scheduled County Executive Committee. Excepting the annual County Convention, the proposed changes must be introduced at one meeting for first reading; the vote to approve or deny the amendment will be taken at the next regularly scheduled meeting of the Executive Committee. For the amendment(s) to move forward to a vote, committee members must have been provided with written notice of the meeting and the substance of the proposed amendment. The meeting notice requirement may be satisfied by e-mail or US mail.

Proposed amendments/changes/re-writing of the Plan must be presented to the State Executive Committee no later than 30 days after close of Convention, or adjournment of the regularly scheduled County Executive Committee meeting.

Plan of Organization Committees shall have authority to correct any spelling or typographical errors in the Plan of Organization, as a housekeeping matter, that do not change the substance of the Plan without a vote of the County Executive Committee being necessary.

## **APPLICABILITY**

### ***Rules as to Counties and Districts***

The Precinct and County Committees and County Conventions, and the District Committees and Conventions are authorized to promulgate such additional rules and establish such additional Party Officers or Committees for their respective organizations, not inconsistent with NCGOP rules and regulations. Counties may establish Executive Boards to transact the business of the Party between County Executive Committee Meetings.

## **AUTHORITY**

### ***Controversies***

Controversies in any County or District with respect to the organizations set up therein under this Plan shall be referred to the State Chairman, State Vice-Chairman, National Committeeman, National Committeewoman and General Counsel for arbitration. Ruling shall be made within 60 days, and their decision shall be final.

### ***Parliamentary Authority***

The current edition of *Robert's Rules of Order Newly Revised* shall govern all proceedings except when inconsistent with this Plan of Organization or Convention Rules properly adopted.

### ***Gender and Number***

The masculine pronoun or title herein includes the feminine, and the singular herein includes the plural, wherever appropriate.

### ***Proxy Voting***

No proxy voting shall be allowed at any meeting or convention held pursuant to this Plan

## **EFFECTIVE DATE**

Adopted: March 28, 2015